



## **ISLE DANCE WORKSHOP POLICY**

To ensure a safe, productive, and professional environment for all participants, the following policies apply to all dance workshops:

### **1. Booking & Payments**

- All fees are non-refundable under any circumstances, including illness, injury, change of plans, or missed sessions.
- Places are secured only upon receipt of payment.
- Transfers to another date or participant are not permitted unless expressly authorised by the organiser.

### **2. Health & Safety**

- Participants must not take part if injured, unwell, or advised against physical activity by a medical professional.
- Any existing medical conditions or injuries must be declared prior to the workshop.
- Warm-up and cool-down exercises must be followed to reduce risk of injury.
- The organiser accepts no liability for injury caused by failure to follow instructions.

### **3. Supervision**

- Parents/guardians are not permitted to stay during the workshop, unless previously agreed for safeguarding reasons.
- Participants must be collected promptly at the end of the session.

#### **4. Behaviour & Conduct**

- Respectful behaviour towards staff and fellow participants is required at all times.
- Disruptive or unsafe behaviour may result in removal from the workshop without refund.
- Mobile phones must be switched off or kept silent during sessions.

#### **5. Attire & Belongings**

- Participants must wear suitable dance attire and footwear.
- Jewellery should be removed where possible for safety.
- The organiser is not responsible for lost or damaged personal items.

#### **6. Photography & Media**

- Photography or recording during sessions is not permitted unless authorised by the workshop leader.
- Promotional photos/videos may be taken permission will be requested in advance.

#### **7. Emergency Procedures**

- In the event of an emergency, participants must follow staff instructions immediately.
- Contact information for parents/guardians must be provided and kept up to date.

#### **8. Safeguarding**

- All instructors hold relevant safeguarding checks and qualifications.
- Any safeguarding concerns will be reported in accordance with legal and organisational procedures.